



## **SPECIAL MEETING AGENDA**

**Friday, May 8, 2020**

335 West Colorado Ave, Telluride Colorado (WEST WING) Audio and Video  
Telluride, Colorado

1. **12:45 PM CALL TO ORDER - ZOOM Special Meeting - Zoom.us - Join a Meeting, Meeting Id # 534.180.495, Password 014764, audio 1-301-715-8592 or 1-253-215-878**
2. **ADMINISTRATIVE MATTERS**
  - a. 1:00 pm Update on the County Public Spaces and working on safe practices at our public spaces.  
15 mins Janet Kask, County Parks and Open Space Director
  - b. Discussion and update with the San Miguel County Stakeholders and Commissioners on the virus outbreak.
  - c. Other, as needed.
3. **ADJOURNMENT**

**NOTE: This agenda is subject to change, including the addition of items up to 24 hours in advance or the deletion of items at any time. All times are approximate. The County Manager reports may include administrative items not listed. Regular Meetings, Public Hearings, and Special Meetings are recorded, and ACTION MAY BE TAKEN ON ANY ITEM. Formal Action cannot be taken at Work Sessions. For further information, contact the County Administration office at 970-728-3174. If special accommodations are necessary per ADA, contact 970-728-3174 prior to the meeting.**

The official, designated posting place for all BOCC notices will be online at <https://www.sanmiguelcountyco.gov/liveagenda>. Use this

link to view the live agenda with any last-minute changes. To be automatically notified, please sign up at [www.sanmiguelcountyco.gov](http://www.sanmiguelcountyco.gov), sign up for alerts, and follow the prompts.



AGENDA ITEM - 2.a.

**TITLE:**

1:00 pm Update on the County Public Spaces and working on safe practices at our public spaces.

**Presented by:** Janet Kask, County Parks and Open Space Director

**Time needed:** 15 mins

**PREPARED BY:**

**RECOMMENDED ACTION/MOTION:**

**INTRODUCTION/BACKGROUND:**

**FISCAL IMPACT:**

Contract Number:	Date Executed	End Date	Department(s)
YYYY-###			Board of County Commissioner Staff
<b>Description:</b>			

**ATTACHMENTS:**

Description

County Parks and Fairgrounds Procedures

Upload Date

5/8/2020

# COVID-19

## STANDARD OPERATING PROCEDURE SAN MIGUEL COUNTY PARKS

- Use P-4D disinfectant spray bottle and clean rag to wipe down all common areas around bathrooms and trash, recycle and dog waste containers.
  - Dilute ½ ounce of P-4D concentrate per 1 quart spray bottle or 2 oz. per gallon. A chlorine bleach solution of 200 ppm is also acceptable.
- Wipe down handles and clips on all trash / recycling bins.
- Wipe down lids of all dog waste stations.
- Wipe down water faucets and faucet buttons
- Wipe down common areas in bathrooms such as door handles, faucet handles, soap dispensers, stall door handles and flush buttons.
- When cleaning with the P-4D disinfectant spray, use nitrile gloves, wear mask and sanitize hands before and after cleaning.
- Keep 6 foot physical distance and wear mask, during staff and public person to person interactions.
- When sharing equipment or vehicles, always sanitize handles, seats and steering wheels for the next operator.
- Please stay out of Rich's office.
- Avoid car-pooling if possible. If two staff persons need to ride in the same work truck, both must wear a mask and sanitize hands.
- If you are using leather work gloves, spray gloves with disinfectant before re-using or touching areas used by the public.
- Check and change liners in trash, recycling and dog waste cans regularly.

Commented [MOU1]: What is the expected frequency of disinfecting these high touch areas?

Commented [MOU2]: Would you want to ask people to use disinfectant wipes before and after using a shared vehicle? That protects from human error if someone forgets.

Commented [MOU3]: Would this deteriorate the material? If they are mindful with glove handling and clean frequently, it doesn't have to be cleaned every time they touch something. Similar to the fabric mask approach (be mindful, wash frequently)





AGENDA ITEM - 2.b.

**TITLE:**

Discussion and update with the San Miguel County Stakeholders and Commissioners on the virus outbreak.

**Presented by:**

**Time needed:**

**PREPARED BY:**

**RECOMMENDED ACTION/MOTION:**

**INTRODUCTION/BACKGROUND:**

**FISCAL IMPACT:**

Contract Number:	Date Executed	End Date	Department(s)
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